

CityNet Ministries, Inc. **Member, Board of Directors**

Function:

- Provide governance to CityNet, represent it to the community, and accept the ultimate legal authority for it.

Responsibilities:

Planning

- Approve CityNet's mission and review management's performance in achieving it.
- Annually assess the environment and approve CityNet's strategy in relation to it.
- Annually review and approve CityNet's plans for funding its strategy.
- Review and approve CityNet's five year financial goals.
- Annually review and approve CityNet's budget.
- Approve major policies.

Organization

- Elect, monitor, appraise, advise, support, reward, and, when necessary, change top management.
- Be assured that management succession is properly being provided.
- Be assured that the status of organizational strength and manpower planning is equal to the requirements of the long range goals.
- Approve appropriate compensation and benefit policies and practices.
- Propose a slate of directors to members and fill vacancies as needed.
- Annually approve the Performance Review of the Executive Director and establish his/her compensation based on recommendations of the Personnel Committee and Chairman of the Board.
- Determine eligibility for and appoint Board Committees in response to recommendations of the Nominating Committee.
- Annually review the performance of the Board and take steps to improve its performance.

Operation

- Review the results achieved by management as compared with CityNet's mission, annual and long range goals, and the performance of similar Ministries.
- Be certain that the financial structure of CityNet's is adequate for its current needs and its long-range strategy.
- Provide candid and constructive criticism, advice, and comments.
- Approve major actions of CityNet, such as capital expenditures and major program and service changes.

Audit

- Be assured that the Board and its committees are adequately and currently informed - through reports and other methods - of the condition of CityNet and its operations.
- Be assured that published reports properly reflect the operating results and financial condition of the CityNet.

- Ascertain that management has established appropriate policies to define and identify conflicts of interest throughout CityNet, and is diligently administering and enforcing those policies.
- Appoint independent auditors subject to approval by members.
- Review compliance with relevant material laws affecting CityNet.

Personal Characteristics Needed:

- Ability to: listen, analyze, think clearly and creatively, work well with people individually and in a group.
- Willing to: prepare for and attend board and committee meetings, ask questions, take responsibility and follow through on a given assignment, contribute personal and financial resources in a generous way according to circumstances, open doors in the community, evaluate oneself.
- Develop certain skills if you do not already possess them, such as to: cultivate and solicit funds, cultivate and recruit board members and other volunteers, read and understand financial statements, learn more about the substantive program area of the organization.
- Possess: honesty, sensitivity to and tolerance of differing views, a friendly, responsive, and patient approach, community-building skills, personal integrity, a mature sense of Christian values, concern CityNet's development, a sense of humor.

Position Reports to: Board Chair